

## **TOWN OF HARTLAND**

### **HIGHWAY ORDINANCE AND CULVERT POLICY**

Pursuant to the provisions of Section 43 of Title 19 of Vermont Statutes Annotated, an ordinance pertaining to the construction and layout of proposed new highways, driveways abutting on and having access to state and town highways and the Town policy on culverts is hereby adopted by the Selectpersons of the Town of Hartland this nineteenth day of April 1982.

#### **CLASSIFICATION OF HIGHWAYS**

All highways in the Town of Hartland are classified as #1, 2, 3, 4, as specified in Section 17 of Title 19 V.S.A. The purpose of each class and the Town's responsibilities thereto are as follows:

Class 1. Town highways are those highways which form the extension of a State highway route and which carry a State route number.

Class 2. Town highways are those Town highways selected as the most important highways in each Town. As far as practicable they shall be selected with the purpose of securing trunk lines of improved highways from Town to Town and to places which by their nature have more than normal amount of traffic.

Class 3. Town highways are all traveled Town highways other than Class 1 or 2 highways. The Selectboard, after conference with a representative of the State Highway Board, shall determine which highways are Class 3 Town highways.

In their determination the Selectboard shall consider that the minimum standards for Class 3 highways are a highway negotiable, under normal conditions, all seasons of the year by a standard manufactured pleasure car. This would include but not be limited to sufficient surface and base, adequate drainage and sufficient width capable to provide winter maintenance.

Class 4. Town highways are all other town highways including trails and pent roads. The Selectboard shall determine which highways are Class 4 Town highways. The Hartland policy on Class 4 Town highways is that those Class 4 highways with permanent dwellings shall be provided with a minimum of work, which will at least assure summer passage for emergency vehicles. The Town will not provide winter maintenance for Class 4 highways.

#### **GENERAL POLICY**

A property owner whose land borders on a public highway is not eligible for town assistance in lying out, building or maintaining a road upon his or her property.

## PROPOSED NEW PUBLIC ROADS

### POLICY

A developer of a housing project or business development, or the owner of a permanent home whose property does not border on a public highway may apply to the Selectboard for acceptance of their highway or drive to such property, after the following conditions have been adhered to and after an inspection by the Selectboard or their agent. The Selectboard shall set a time for inspection and shall hold a public hearing before accepting any new road constructed in accordance with these specifications.

### SPECIFICATIONS

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| Necessary Use         | 1. Three separate houses are required to be on the roadway involved. This does not pertain to a driveway.   |
| Deed to Town          | 2. The developer shall deed to the town a fifty-foot right of way, twenty-five feet each side of the highway centerline.  |
| Travel Way            | 3. Minimum traveled way of 24 feet wide.  |
| Surface Preparation   | 4. Minimum depth of twelve inches of good compacted quality gravel meeting State of Vermont specifications. Depth to be determined by the Selectboard based on the existing base condition. The traveled way will be paved with a minimum of two and one half inches compacted of bituminous concrete meeting State of Vermont specifications.  |
| Drainage and Culverts | 5. Adequate drainage, proper grading and draining and shaping of the ditches, culverts, and run-offs, as they are necessary to protect road way and property.<br><br>Drainage ditches shall be at least 12 inches below the finished surface of the shoulder of the road. They shall be at least 12 inches wide, have at least a 2% pitch and the bottoms shall be erosion resistant.<br><br>Culverts shall be of corrugated steel, concrete, or aluminum. Steel culverts shall be coated. Said culverts shall extend 12 inches beyond the road on either side and shall have adequate inlet and outlet ditches. Any exposed portion of the culvert shall be covered with stone or soil. Said culverts shall be of minimum diameter of 12 inches or adequate to handle a ten year flood whichever is greater, and shall be installed during construction of the road. |
| Turn Around           | 6. A turn around area with minimum radius of fifty feet is required if it is a dead end highway.  |
| Grade                 | 7. The grade of such road may not exceed 8%.  |
| Curves                | 8. Curves shall have a minimum radius of 50 feet.   |
| Approach              | 9. Any new road shall be laid out and constructed so that it approaches other roads between the angles of 60 and 90 degrees.  |
| Slopes                | 10. Banks shall be sloped so as to reduce erosion to a minimum.   |

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| Modifications | 11. In unusual circumstances the Selectboard may modify sections of these specifications. However, any modification shall be the least change necessary to meet the circumstances and comply with this ordinance.   |
| Fees          | 12. If a road is accepted, a fee of \$20.00 shall be paid by the applicant to cover the purchase and installation of a road sign or number.   |
| Trial Period  | 13. Upon acceptance of a deed by the Selectboard of the Town of Hartland, said roadway will be conditionally added to the Town's highway system and will receive normal maintenance service by the Town. However, any repairs of a major nature made to said road within eighteen months of its acceptance date shall be done at the cost of the grantor. |

## **DRIVEWAYS**

### **POLICY**

A permit is required prior to constructing a driveway. Forms and specifications are available at Vermont State Highway Department in White River Junction, Vermont for driveways accessing onto state highways. Permit forms for driveways accessing onto town highways are available at the Town Manager's office.

### **SPECIFICATIONS**

All driveways constructed with access to a town or state aid highway will comply with State of Vermont Standard B-71, attached. Selectboard will inspect the site or they're representative who will specify culvert size if one is required and inspect on completion.

Where a driveway comes onto a paved road a 3' to 4' paved pad with a 2" crown shall join the two roads. Driveways may not adversely modify the existing drainage of adjoining highways.

Construction of blind driveways will not be permitted.

The closest any point of a driveway shall come to a property line shall be twenty-five feet (25').

In cases of unusual hardship or unique circumstances the Selectboard may modify these specifications. However, any modifications shall be the minimum change necessary to meet the circumstances and comply with this ordinance.

### **CULVERT POLICY**

Culverts will not be installed on private driveways by Town Highway personnel or at Town expense. Culverts installed by private residents will be done under the supervision of the Selectboard or Town Manager and done strictly in accordance with this ordinance.

The owner must maintain culverts that are currently in private driveways whether the culvert was previously installed by the Town or by the owner. Culverts previously installed by the Town will not be replaced.

In the event a homeowner does not maintain a culvert, then necessary ditches to by-pass the culvert will be constructed and maintained until such time as the culvert is cleaned.

When placing a culvert across a Town road, which will divert water onto private property, a signed right of way allowing the diversion of water will be obtained from the owner.

### **VIOLATIONS**

The responsibility of any violation of the above rests equally with the owner and/or persons or contractors who accomplish the work. Penalties shall be assessed in accordance with Title 19, Section 43 of Vermont Statutes Annotated.

The above supercedes any previous policy of the Selectboard of the Town of Hartland.